



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, August 12, 2013**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:02 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda

ACTION: Motion to approve agenda (Mulinix/Jensen). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Councilmember Jensen requested the consent agenda be amended to include check number 35700 to Annas Consultants, Inc. for \$200.74 and 35701 to Rognlin's Inc. for \$126,342.60 for a total of \$242, 563.81.

Including Checks 35636 to 35644 + electronic totaling \$30,537.25 and Checks 35645 to 35701 totaling \$328,047.03.

ACTION: Motion to approve the consent agenda as amended (Mulinix/Jensen). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Fire Chief Tom Williams reported the fire rating bureau will be working with the fire and water departments this week.
- b. Police Chief Flint Wright written report for July 2013 was presented.

2. Council Reports

- a. Councilmember Jensen reported he had been inspecting the Brumbach overlay project, and he was glad the contractor also improved the side street access.
- b. Councilmember Mulinix met with Ann Saari and Councilmember Forner regarding the Ilwaco Community Building maintenance. They will be meeting with the public works supervisor regarding needed improvements and repairs. They also discussed the need to include garden maintenance in the budget.
- c. Councilmember Marshall stated a short-lived assets list is needed for the community building. The mayor said the list will be presented with the budget. He also spoke about a packet he received regarding a citizen's concerns over a property matter.
- d. Councilmember Chambreau attended the Parks and Recreation Open House.

- e. Councilmember Forner reported on the meeting on the community building referred to by Councilmember Mulinix. He asked about the location of the maintenance books for the community building, and Councilmember Mulinix verified to locations. He also stated he thinks the city got a good deal on the new boom mower, spoke about the packet referred to by Councilmember Marshall and attended the Parks and Recreation Open House.

3. Mayor's Report

Mayor Cassinelli reported he attended the Parks and Recreation Open House and referred to a handout on the Ilwaco Heritage Museum partnering with WSU Master Gardeners.

G. Comments of Citizens and Guests present

- 1. David Johnson of Lakeview Estates spoke about an issue with the drainage culvert in front of his house.
- 2. Gail Moore read a letter to the council regarding a fire training exercise related to the fire hydrant on their property.
- 3. Dr. John Thompson spoke about his meeting with the city engineer regarding drainage on his property.

H. Business

1. Transportation Improvement Board applications

ACTION: Motion to authorize the mayor to submit the following Transportation Improvement Board grant applications:

- a. **#1 Overlay Captain Robert Gray Drive in Vandalia from Stringtown Road to Ortelius total project cost estimate equals \$199,290. The city would need to provide a minimum of \$9,965.**
- b. **#2 Reconstruct Spruce Street E/Adelia Avenue SE at SR 101 to Lake Street SE; total project estimate equals \$745,160. The city would need to provide a minimum of \$37,258.**
- c. **#3 Overlay Advent Avenue SE (SR101 to 250 feet south of Lake Street) total project estimate equals \$159,120. The city would need to provide a minimum of \$7,956.**
- d. **#4 Maintain Sidewalks Advent Avenue SE (SR101 to Lake Street) total project estimate equals \$78,390. The city would need to provide a minimum of \$3,920. (Mulinix/Jensen). 5 Ayes 0 Nay (Forner) 0 Abstain.**

2. Lease renewal for postage meter with Pitney Bowes

ACTION: Motion to authorize the mayor to execute the proposed Pitney Bowes Global Financial Services Agreement for \$116.00 per month for 60 months (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

B. Discussion

1. Transportation Improvement Board applications

Councilmember Jensen presented the item. Councilmember Chambreau asked about 5% match point for every percentage. Mayor Cassinelli explained it increases the odds for approval.

ACTION: Motion to move to business (Jensen/Chambreau). 5 Ayes 0 Nays 0 Abstain.

2. Lease renewal for postage meter with Pitney Bowes

Mayor Cassinelli presented the item. Councilmember Marshall asked about using online stamps and a stand-alone scale.

ACTION: Motion to move to business (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

3. Sewer rate Charges

Councilmember Chambreau presented the item regarding meter read dates. Discussion ensued.

ACTION: For discussion only.

C. Correspondence and Written Reports

1. None

D. Adjournment

ACTION: Motion to adjourn the meeting (Jensen). Mayor Cassinelli adjourned the meeting at 7:05 p.m.

Mike Cassinelli, Mayor

PJ Kezele, Deputy City Clerk